HARTON METAL

# RFQ checklist

What to send so we can quote properly the first time. It does not have to be complete.

## What the furniture is for

- [ ] **The room or process**
  Laboratory, cleanroom, gowning room, production area
- [ ] **What sits on it or goes in it**
  Equipment, boxes, tools, with weights if known

## Sizes

- [ ] **Exact dimensions, or the space it has to fit**
  Length, width and height in mm or inches
- [ ] **Doors and lifts it has to pass through**

## Quantity

- [ ] **How many of each item**
- [ ] **Whether more may follow**

## Materials and cleaning

- [ ] **Preferred steel, if you have one**
  AISI 304, AISI 316L, or not sure
- [ ] **Cleaning agents and how often they are used**

## Destination

- [ ] **Delivery country**
- [ ] **Site access limits**
  Unloading, stairs, working hours

## Files you can attach

- [ ] **Drawing, sketch or photo**
  PDF, DWG, DXF, STEP, JPG, PNG. Any of these is enough to start